

Yuan Ze University Regulations for Campus Environmental Supervision & Evaluation

December 16, 1991, Passed by the 12th Executive Council Meeting of the 1991 Academic Year

May 27, 2015, Amended by the 22nd Executive Council Meeting of the 2014 Academic Year

Article 1. Purpose

The purpose of these regulations is to maintain campus cleanliness and beautification, providing faculty, staff, and students with a high-quality, clean environment for teaching, learning, and working.

Article 2. Responsibilities

1. The cleaning of indoor areas such as offices, research rooms, laboratories, and practice plants shall be the responsibility of each respective unit.
2. Public spaces and restrooms in teaching buildings (including Buildings 1, 2, 3, 5, 6, and 7):
 - (1) Lecture halls and general classrooms shall be cleaned daily (excluding weekends and public holidays) before the first class in the morning and afternoon by personnel assigned by the General Affairs Office's Business Management Section (hereinafter referred to as "Business Management Section").
 - (2) Public areas and trash collection shall be handled daily (excluding weekends and public holidays) by personnel assigned by the Business Management Section.
 - (3) Restrooms shall be cleaned daily (excluding weekends and public holidays) by contracted vendors as per agreements, under the supervision of the Business Management Section.
3. Beautification and cleaning of the campus shall be conducted daily (excluding weekends and public holidays) by contracted vendors as per agreements, under the supervision of the Business Management Section.
4. Cleaning of student dormitories shall be performed daily (excluding weekends and public holidays) by contracted vendors as per agreements, supervised by the Student Affairs Office's Student Housing Service Section.
5. Cleaning of YZU Fitness Center shall be performed daily (excluding weekends and public holidays) by contracted vendors as per agreements, supervised by the Physical Education Office.
6. Cleaning and trash collection in the library shall be conducted daily (excluding weekends and public holidays) by personnel assigned by the Business Management Section, supervised jointly by the Library and the Business Management Section.
7. Environmental Cleaning of outsourced restaurants shall be handled by

contracted vendors as stipulated in their agreements, supervised jointly by the Student Affairs Office's Sanitary & Health Care Section and the Student Housing Service Section.

8. Cleaning of the Gymnasium and Student Activity Center shall be performed daily (excluding weekends and public holidays) by contracted vendors as per agreements, under the supervision of the Business Management Section.
9. Cleaning of Faculty Cafeteria shall be conducted by personnel assigned by the Business Management Section, which is also responsible for supervision.
10. Special Cleaning Needs on Holidays: Units requiring special cleaning services on holidays shall coordinate with the Business Management Section. Any additional labor costs incurred shall be borne by the requesting unit.

Article 3. All responsible units shall fulfill their duties of supervision and maintenance, promptly addressing and resolving reported cleanliness issues.

Article 4. These regulations shall take effect upon approval by the Executive Council Meeting. Amendments shall follow the same procedure.

In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.