

# Yuan Ze University Special Education Implementation Committee Regulations

Passed during the 5th Administrative Meeting of the 102nd Academic Year on October 2, 2013

Article 1: To handle matters concerning the learning support and guidance for special education students, and to implement various supportive services in accordance with Article 45, Paragraph 2 of the Special Education Act, Yuan Ze University establishes the "Special Education Implementation Committee" (hereinafter referred to as the Committee) and formulates these regulations.

Article 2: The tasks of the Committee are as follows:

1. Reviewing special education plans and annual work plans.
2. Reviewing the allocation, utilization, and execution of special education funds.
3. Reviewing matters such as individualized education plans for specific cases, transportation or transportation subsidy fees, and minimum semester credit requirements.
4. Coordinating administrative and collaborative matters among departments, colleges, departments (classes), and integrating internal and external resources for special education.
5. Coordinating the admission quotas and special admissions for students with disabilities provided by departments (classes) and institutes.
6. Supervising the improvement of campus accessibility and the accessibility of school websites.
7. Promoting other activities related to special education students.

Article 3: The Committee consists of 13 members, with the President or an appointed senior executive serving as the Chairperson. The remaining members include representatives appointed by the Office of Academic Affairs, Office of Student Affairs, General Affairs Office, Library and Information Services, Secretariat, each college, and the Department of General Education, as well as one teacher. Additionally, there is one student representative from the resource classroom and the head of the Counseling and Career Guidance Division. Committee members serve without remuneration for a term of 2 years. At least one-third of the total number of members should be of either gender.

The Student Affairs Office is responsible for promoting the counseling work of the Committee. There is also one Executive Secretary, concurrently held by the head of the Counseling and Career Guidance Division.

Article 4: The Committee shall convene at least once per semester. The Chairperson shall serve as the convener and preside over the meetings. Extraordinary meetings may be convened when necessary. In the event that the Chairperson is unable to attend a meeting due to reasons, a member may be appointed or a chairperson may be elected among the members.

The Committee may invite scholars, experts in the field of special education, or parent representatives to attend its meetings.

Resolutions of the Committee require the consent of more than half of the attending members.

Article 5: These regulations shall be implemented upon approval by the Administrative Meeting and amended accordingly.

**The English version is provided for reference purposes only. In the event of any discrepancies between the English and Chinese versions, the Chinese version shall prevail**