

Instructions for Review of Scholarships of YZU Underprivileged Overseas Chinese Students

May 9, 2012 Approved by the Student Affairs Meeting for the 100th academic year, third session.
May 6, 2015 Approved by the Student Affairs Meeting for the 103rd academic year, third session.

1. In order to assist Underprivileged and Studious Overseas Chinese Students to successfully complete their studies, these Instructions are established based on Point 6 Subsection 1 of the "Instructions for the Ministry of Education Approved Scholarships for Underprivileged Overseas Chinese Students in Educational Institutions at Senior Secondary or Higher Level".
2. Application qualifications:
 - (1) Underprivileged Overseas Chinese Students who undertake studies in Taiwan under the Regulations Regarding Study and Counseling Assistance for Overseas Chinese in Taiwan (including Hong Kong and Macao Students who enroll his/her study based on Regulations Regarding Study for Hong Kong and Macao Residents in Taiwan), but not include Postgraduate and Overseas Chinese Students with extended studies.
 - (2) Underprivileged Identification:
 1. Overseas Chinese Students should submit the official overseas financial certificate or underprivileged documents from the previous / current year. If necessary, YZU may written directly to request the Overseas Community Affairs Council for verification. Those whose parents have settled in Taiwan must submit an approved income tax certificate for the previous year or relevant certificates issued by the National Taxation Bureaus.
 2. Comprehensive assessment for the living conditions of Overseas Chinese Students in Taiwan.
 - (3) Overseas Chinese Students who are studying in second-year or above must have a passing grade or above on average academic performance in the previous academic year and a conduct score of 80 or above (First year Overseas Chinese Students are exempted from attaching transcripts), and have not been subject to disciplinary action in campus.
 - (4) Overseas Chinese Students who have received tuitions and miscellaneous fees subsidies, exemptions or grants from the government in accordance with other regulations are not allowed to apply for this Scholarships repeatedly.
3. Subsidy principles:
 - (1) Quota Calculation: Report to the Ministry of Education for the number of Overseas Chinese Students in the academic year (excluding Graduate Students and Extension Students) by September 30th of each year. The number of students subsidized is based on the allocated quota for the academic year verified by the Ministry of Education.
 - (2) Subsidy Amount: According to the subsidy standards announced by the Ministry of Education, it will be paid on monthly basis, each payment period is for one year (from September 1st of the current academic year to August 31st of the following year). Fresh graduates will be paid until June of the following year.
 - (3) After the scholarship is approved, if the students suspend, withdraw or be expelled from school for any reasons, the scholarship shall be stopped. If the students for aforementioned situation who leave school have passed the 15th of the month, the scholarship issued for the current month will not be recovered.

- (4) Overseas Chinese Students who are found to have forged or provided false documents not only to have their qualifications revoked and the scholarships they have received to be recovered, but also be punished in accordance with the YZU Students Discipline Regulations and Procedures.
- (5) The vacated places due to suspension or withdrawal will not be filled in the academic year.
- (6) Applicants who applies for the Scholarships of YZU Underprivileged Overseas Chinese Students must complete compulsory service hours of 30 hours in the academic year. Those who fail to complete the service hours within the specified period, will not be allowed to apply for those scholarships in the next academic year. For applicants with special reasons, the related departments should grant deductions and exemptions depending on their circumstances.

4. Application Procedures:

- (1) Overseas Chinese Students should submit the application forms, underprivileged documents and transcripts (First year Overseas Chinese Students are exempted from attaching transcripts) to the Military Education Office within two weeks after registration for the first semester of the academic year.
- (2) Overseas Chinese Students who transfer from other schools should submit Attendance Certificate for Transfer and transcripts of the previous academic year.

5. Review Procedures:

- (1) The Scholarships Review Team consists of three or more persons, including the Vice Dean of Office of Student Affairs as a convener and colleagues from the Military Education Office, and carry out the applications review based on the quota approved by the Ministry of Education. The results will be sent to the Ministry of Education for review and approval.
- (2) The Scholarships Review Team will make evaluations not only based on the "Scholarships of YZU Underprivileged Overseas Chinese Students Evaluation Scale" filled out by the applicants, but also refer to the economic environment of place of domicile, family status, level of participation in the Overseas Chinese Students Association activities and the living conditions of the Overseas Chinese Students on campus, etc. The review records should be retained by the campus for future reference.

(3) Review Standards:

- 1. The Scholarships Review Team should set the minimum underprivileged evaluation criteria during the meeting to facilitate the review of the Scholarships.
- 2. First year applicants will be sorted by the underprivileged evaluation order of the Evaluation Scale. Second year or above applicants will be sorted by the overall assessment of the Evaluation Scale. If they have the same score, they will be sorted by the items listed on the "Scholarships of YZU Underprivileged Overseas Chinese Students Evaluation Scale".
- (4) Applicants who meet the requirements after being reviewed by the campus, campus will prepare a preliminary review list of qualified applicants according to the order of grades they study in and along with copies of the review records, related application documents, etc., and submit it to the Ministry of Education for funding approval by November 30 of the academic year.

- 6. Fund applications, expenditures and write-off reports should be handled in accordance with the

Regulations for the Allocation and Reporting of Subsidies and Commissioned Funds of the Ministry of Education.

7. The Instructions shall be implemented upon approval by the Student Affairs Meeting. Any amendments shall be processed accordingly.

Attachment I

**Application for Scholarships of YZU Underprivileged Overseas Chinese Students
in the 113th Academic Year**

Name		Department & Class		Place of Domicile	
Ministry of Education (or University Entrance Committee for Overseas Chinese Students) Issue Date & No.				Current Address and Phone No.	
112th Academic Year (most recent academic year)	Academic Performance	Semester 1		Conduct Score	Semester 1
		Semester 2			Semester 2
		Total Average			Total Average
Family Members	Title	Name	Age	Position	Address and Phone No. of Place of Domicile
	Father				
	Mother				
<p>For the following items, please put a "V" in the suitable <input type="checkbox"/> according to your situation. Please fill in Arabic Numerals on enquiring amount.</p> <p>1) Who bear Family Living Expenses: <input type="checkbox"/>1.Grandparents <input type="checkbox"/>2.Parents <input type="checkbox"/>3. Brothers and Sisters <input type="checkbox"/>4.Spouse <input type="checkbox"/>5.Others_____</p> <p>2) With Real Estate or not: <input type="checkbox"/>1.Yes , Worth about NT\$_____. <input type="checkbox"/>2.No</p> <p>3) Total monthly household income about NT\$_____, Expenses about NT\$_____.</p> <p>4) Your monthly living expenses on campus about NT\$_____.</p> <p>5) Sources of Tuition Fees: <input type="checkbox"/>1. Remittances from family members in the Place of Domicile. <input type="checkbox"/>2. Supported by parents in Taiwan. <input type="checkbox"/>3. Supported by other relatives and friends in the Place of Domicile. <input type="checkbox"/>4. Supported by other relatives and friends in Taiwan. <input type="checkbox"/>5. Support yourself by working part-time after school.. <input type="checkbox"/>6. Rely on work-study or other scholarships. <input type="checkbox"/>7.Others_____</p> <p>6) Whether you, your parents or spouse are registered in Taiwan or not : <input type="checkbox"/>1.Yes, Register in Taiwan_____(Year) ° <input type="checkbox"/>2.No</p>					

Applicant's signature :

(YYYY/MM/DD)

Instructions for filling out the form:

1. The application targets of this form do not include graduate students and extension students.
2. The total average grades of the academic year shall be calculated to the second decimal place and then rounded.

Attachment II

Evaluation Scale for Scholarships of YZU Underprivileged Overseas Chinese Students

I guarantee that all the information provided below is true. Those who are found to have forged or provided false information not only to have their qualifications revoked and the scholarships they have received to be recovered, but also will not be allowed to apply for the Scholarships of YZU Underprivileged Overseas Chinese Students in the future.

_____ (My signature) _____ (YYYY/MM/DD)

Name		Department and grade studied		Student ID	
Address					
Place of Domicile			Contact No.		
Interview Content		Allocation			Score
1. Are both of the student's parents alive?		Both of them are dead.....9 Single parent family.....7 Take care of grandparents.....3 Both of them are alive.....1			
2. Disabled or not? (Medical documents required.)		Family members with disabilities.....5 Family member is sick for a long time.....3 I am sick.....1			
3. How many family members are studying besides applicant? (Certificate of Enrollment required.)		3 or more University.....9 2 University & 1 Secondary or below.....7 2 University.....5 1 University, 2 Secondary or below.....3 2 Secondary or below.....1			
4. Working population? (Relevant supporting documents required, such as Certificate of incapacity to work, etc.)		No job at all.....7 Occasional workers.....5 1 person has a job (or self-employed).....3 2 or more people have jobs.....1			
5. Sources of Tuition Fees and Living Expenses? (Relevant supporting documents required, such as Loan Certificate, Employment Certificate, Salary slips, etc., no documents required for YZU Financial Assistance Scholarships and Low Burden Scholarships.)		Bank loan.....5 Financial Assistance Scholarship and Low Burden Scholarship.....3 Income from part-time job.....3 Supported by Relatives.....1			
6. Own your house in Place of Domicile? (Relevant supporting documents required, such as Loan Certificate, Rental Contract, etc., Public housing provided by the government will be given points compared with rental housing.)		Mortgage.....7 Rental.....5 Staying at a friend's house.....3 Owned.....1			

7. Student accommodation and transportation (motorcycle)?	Live in Dorm, no car.....9 Live in Dorm, with car.....5 Rent a house, no car.....3 Rent a house, with car.....1	
8. Underprivileged documents for previous/current year required. [Applicant without underprivileged documents are not eligible for this scholarship; underprivileged documents issued by representatives of public opinion (Member or Datuk, Dato') of each Overseas Chinese area will not be accepted. The attached documents will be submitted to the Overseas Community Affairs Council to verify whether they are true, if necessary. If there is any forgery, relevant criminal liability will be pursued.]	Issued by Government.....7 Issued by Campus.....3 Issued by Civil Society.....1	
Items 1 - 8 Underprivileged Score		Subtotal
9. The total average academic performance in the previous academic year (Applicant in Second year or above).	80.1 or above.....5 75.1 - 804 70.1 - 75.....3 65.1 - 70.....2 60 - 65.....1	
10. The total average conduct score in the previous academic year (Applicant in Second year or above).	85.1 or above.....5 84.1 - 85.....4 83.1 - 84.....3 82.1 - 83.....2 80 - 82.....1	
Academic Performance for Applicant in Second year or above		Subtotal
		Total
Score: Calculation method		
first year (total score/58), second year and above (total score/68)		
Extra points for serving as a committee of Overseas Chinese Students Association (count in Total Score). No points will be counted, if you quit as a committee during the semester.	President.....2 Vice President.....0.5 Committee0.3	
		Total Score

Exceptional Circumstances (please describe in text and provide supporting documents.)

Work-study experience

Please fill in: Place of Work-study (Hourly Wage), e.g. FamilyMart (140)

1. _____ ,

2. _____ ,

3. _____

Remarks: Interview content 2, Physical and Mental disabilities refer to an individual who is restricted or unable to participate in society and engage in production activities due to physical or psychological factors, and has been identified as disabled by a physician and meet the criteria established by the health authorities of the Republic of China (Taiwan) within the scope of disability.