

Yuan Ze University Diverse Learning Passport Implementation Guidelines

(Effective from 2025)

Approved and Amended by the Student Affairs Office Meetings:
March 22, 2018 (106th Academic Year, 8th Meeting)
October 4, 2018 (106th Academic Year, 2nd Meeting)
November 1, 2018 (107th Academic Year, 3rd Meeting)
December 6, 2018 (107th Academic Year, 5th Meeting)
November 7, 2019 (108th Academic Year, 3rd Meeting)
December 5, 2019 (108th Academic Year, 4th Meeting)
December 3, 2020 (109th Academic Year, 5th Meeting)
November 11, 2021 (110th Academic Year, 2nd Meeting)
January 5, 2023 (111th Academic Year, 7th Meeting)
March 2, 2023 (111th Academic Year, 10th Meeting)
November 2, 2023 (112th Academic Year, 2nd Meeting)
September 12, 2024 (113th Academic Year, 1st Meeting)
November 14, 2024 (113th Academic Year, 3rd Meeting)

Article 1: Purpose To enhance the care and guidance for economically disadvantaged students, these implementation guidelines are established in accordance with Article 8 of the "Diverse Learning Passport Implementation Regulations" (hereinafter referred to as the "Regulations").

Article 2: Application for the Passport Students who meet the criteria specified in Article 3 of the Regulations may apply for the Diverse Learning Passport. The Life Counseling Section of the Student Affairs Office will verify the applicant's identity before granting access to the passport.

Article 3: Activity Certification Standards

1. Activities must comply with the categories specified in Article 4 of the Regulations.
2. Only activities registered through the school's portal system, publicly announced by internal units, or designated by project advisors are eligible.
3. Participation must be recorded, and students must adhere to activity regulations. The organizing unit will recognize the hours only if these conditions are met.
4. After the activity, the supervising teacher or project advisor must certify the participation online and retain relevant proof.

Article 4: Registration and Certification Standards

1. Data entry into the Diverse Learning Passport system is permitted for activities that comply with Article 5, Clauses 1 and 2, and Article 7 of the Regulations.
2. Applicants must register online within the announced dates. The Counseling and Career Guidance Section of the Student Affairs Office will verify the hours.
3. Each registration must be certified by the passport advisor and include one learning reflection essay.
4. Activity hours are accumulated annually. If the total is less than 10 hours, no scholarship will be awarded, but hours can be carried over to the next registration period.

Article 5: Scholarship Issuance

1. First-time users of the Diverse Learning Passport system each year must complete the UCAN online competency test and attend the UCAN explanation session. Upon certification by the passport advisor, each student will receive NT\$5,000.
2. The scholarship rate is NT\$350 per hour.
3. To encourage participation in project activities, special scholarships may be allocated based on the annual budget to enhance the participation of economically disadvantaged students.
4. To encourage self-challenge and improvement, students who register and provide proof of participation or awards in competitions as specified in Article 4, Clause 1, Item 3 of the Regulations will receive:
 - NT\$350 per hour for national competitions.
 - NT\$400 per hour for winning national competitions.
 - NT\$500 per hour for international competitions. Each competition is eligible for up to 30 hours of scholarship, with a maximum of two competitions per year. This cannot be combined with other scholarships for overseas study.

Article 6: Counseling Mechanism

1. At the beginning of each semester, the Life Counseling Section compiles a list of students who meet the criteria in Article 3 of the Regulations. These students are prioritized for counseling and care. The section collects individual needs (e.g., academic, career, financial) and refers them to relevant units.
2. Scholarships are issued only after accumulating 10 hours of activity to encourage participation and enhance learning outcomes.
3. Based on registered data, the section understands students' learning directions and informs organizing units for reference. Special needs are referred to relevant units for assistance.
4. If activities are not registered within two months of the announcement, the Life Counseling Section will notify the relevant personnel to provide support.
5. Counseling sessions are held each semester, and teachers interested in participating are invited to promote counseling activities.

Article 7: Exit Mechanism

1. Students who no longer meet the criteria due to leave of absence, withdrawal, graduation, or other reasons must notify the Counseling and Career Guidance Section to receive the scholarship for certified hours, up to a maximum of 70 hours.
2. Graduating students must complete hour registration by June 30 of the graduation year. Extended study students are not eligible for assistance (except for students with disabilities).
3. Students confirmed to have no need for assistance will not be included in the counseling mechanism.

Article 8: Implementation and Amendments These guidelines are implemented upon approval by the Student Affairs Office meetings. Amendments follow the same procedure.

The English version is provided for reference purposes only. In the event of any

discrepancies between the English and Chinese versions, the Chinese version shall prevail.