

Yuan Ze University Autonomous Improvement Management Regulations

August 23, 2023 Approved at the 2nd Executive Council Meeting of the 2023 Academic Year

- Article 1** To encourage faculty, staff, and students to engage in promoting university affairs through a bottom-up autonomous improvement approach, enhance service quality and satisfaction, and improve the efficiency and effectiveness of university operations, the Autonomous Improvement Management Regulations (hereinafter referred to as "the Regulations") are established.
- Article 2** Faculty, staff, or students can propose autonomous improvement projects for university affairs and independently organize teams to plan proposals, implement initiatives, and analyze outcomes.
- Article 3** The contents of the autonomous improvement projects include one or more of the following items:
1. Improving management systems, administrative processes, and regulations.
 2. Enhancing service quality and customer satisfaction.
 3. Boosting work quality and employee morale.
 4. Other factors that help improve the university's operational performance.
- Article 4** The University Affairs Research Center is responsible for accepting proposals for autonomous improvement. To ensure the effectiveness and timely processing of these proposals, they will be reviewed upon receipt, and both the proposals and their outcomes will be evaluated.
- Article 5** To ensure a comprehensive review and promotion of autonomous improvement projects, the Institutional Research Center may invite relevant administrative units, along with full-time or part-time faculty and staff with expertise, to take part in reviewing or promoting these projects.
- Article 6** Autonomous improvement proposals that pass the review will receive a reward of NT\$2,000, and the necessary basic budget for the improvement process will be allocated. The reward for improvement outcomes will be based on the improvement results, and the proposal will be submitted to the Institutional Research Advisory Committee for approval before the reward is issued.
- Article 7** The timeframe for implementing improvement initiatives and analyzing results is typically set for three months, with a maximum duration of six months.
- Article 8** The number of autonomous improvement projects that qualify for subsidies is restricted to the annual budget allocation approved for the fiscal year.

Article 9 These regulations will be implemented after receiving approval from the Executive Council and will also apply to all amendments.

If there is any discrepancy between the Chinese and English versions, the Chinese version will take precedence.