

Yuan Ze University Gender Equity Education Committee Establishment Guidelines

Amended and approved by the 5th Executive Council Meeting of the 2005 Academic Year on November 7, 2005

Amended and approved by the 3rd Executive Council Meeting of the 2007 Academic Year on October 8, 2007

Amended and approved by the 18th Executive Council Meeting of the 2008 Academic Year on July 13, 2009

Amended and approved by the 2nd Executive Council Meeting of the 2010 Academic Year on September 20, 2010

Approved by the 6th Executive Council Meeting of the 2012 Academic Year on October 31, 2012

Approved by the 1st University Affairs Meeting of the 2012 Academic Year on November 14, 2012

Approved by the 1st University Affairs Meeting of the 2024 Academic Year on October 30, 2024

Article 1 To promote substantive gender equality, eliminate gender discrimination, uphold personal dignity, and strengthen and establish resources and environments for gender equality education at this University, the “Guidelines for the Establishment of the Gender Equality Education Committee” (hereinafter referred to as "These Guidelines") are formulated by Article 6 of the Gender Equality Education Act.

Article 2 The tasks of the Committee are as follows:

1. Integrate resources from various units within the University, draft and implement gender equity education plans, and evaluate their outcomes.
2. Plan or organize activities related to gender equity education for students, faculty, staff, and parents.
3. Develop and promote courses, teaching methods, and assessments on gender equity education.
4. Formulate regulations for the implementation of gender equity education and the prevention of gender-related incidents on campus, establish mechanisms, and coordinate and integrate relevant resources.
5. Investigate and address cases related to the Gender Equity Education Act.
6. Plan and establish a safe, gender-equal campus environment.
7. Promote family and community education on gender equity.
8. Handle other matters related to gender equity education at the University or in the community.

Article 3 The Committee of 17-19 members includes the President as the Chairperson, Deans of Academic Affairs, Student Affairs, and General Affairs, the Secretary General, and the Director of Personnel as ex-officio members. Representatives: one faculty member from each college and the General Education Center, two staff representatives elected by a university-wide vote, two student representatives selected by the Student Association, one parent representative, experts, and scholars in gender equity education fields may also be appointed as members. At least half of the Committee members must be women, and all members must have gender equity awareness and be free of any gender-discriminatory behavior.

Members serve a two-year term and may be reappointed once.

The Committee have an Executive Secretary responsible for administrative tasks concurrently held by the Secretary General.

Article 4 The Committee shall convene at least once per semester, with meetings requiring the attendance of at least half the members. Special meetings may be held as necessary.

Article 5 To implement tasks related to gender equality education, this Committee is organized into the following groups according to mission needs:

1. Policy Planning Group: Convened by the Secretary General, with the Secretariat Office as the primary responsible unit. Its tasks are as follows:
 - (1) Integrate resources from various university units, draft and implement the gender equality education plan, and review its implementation results.
 - (2) Develop regulations for implementing gender equality education and preventing campus sexual assault and harassment, establish mechanisms, coordinate and integrate relevant resources, and handle administrative matters related to cases governed by this act.
2. Curriculum and Instruction Group: Convened by the Dean of Academic Affairs, with the Office of Academic Affairs and College of General Studies as the primary responsible units. Its tasks are as follows:
 - (1) Coordinate, develop, and implement research on courses and teaching for gender equality education.
3. Environment and Resources Group: Convened by the Dean of General Affairs, with the Office of General Affairs as the primary responsible unit. Its task is to plan, maintain, and establish a gender-equal, friendly, and safe campus environment.
4. Guidance and Promotion Group: Convened by the Dean of Student Affairs, with the Office of Student Affairs and the Personnel Office as the primary responsible units. Its tasks are as follows:
 - (1) Plan and organize activities related to gender equality education for students, faculty, staff, and other gender equality education matters related to the University or community.
 - (2) Serve as the reception point for applications or reports concerning campus gender-related incidents, providing counseling and resource referral assistance as needed.
 - (3) Actively promote preventive education on campus gender-related incidents to enhance the awareness and respect for others' and one's own sexual or bodily autonomy among faculty, staff, workers, and students. Organize regular annual educational campaigns on the prevention of campus gender-related incidents and evaluate their effectiveness.

The tasks and budgets for each group should be collectively planned within the gender equality education implementation plan and managed by the respective groups.

Each group must proactively plan annual work items and budgets and report their annual implementation outcomes to the Committee.

Article 6 Any matters not specified in these Guidelines shall be addressed in accordance with the regulations of the Gender Equity Education Act.

Article 7 These Guidelines take effect upon approval by the University Affairs Meeting. The same procedure applies to any amendments.

In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.