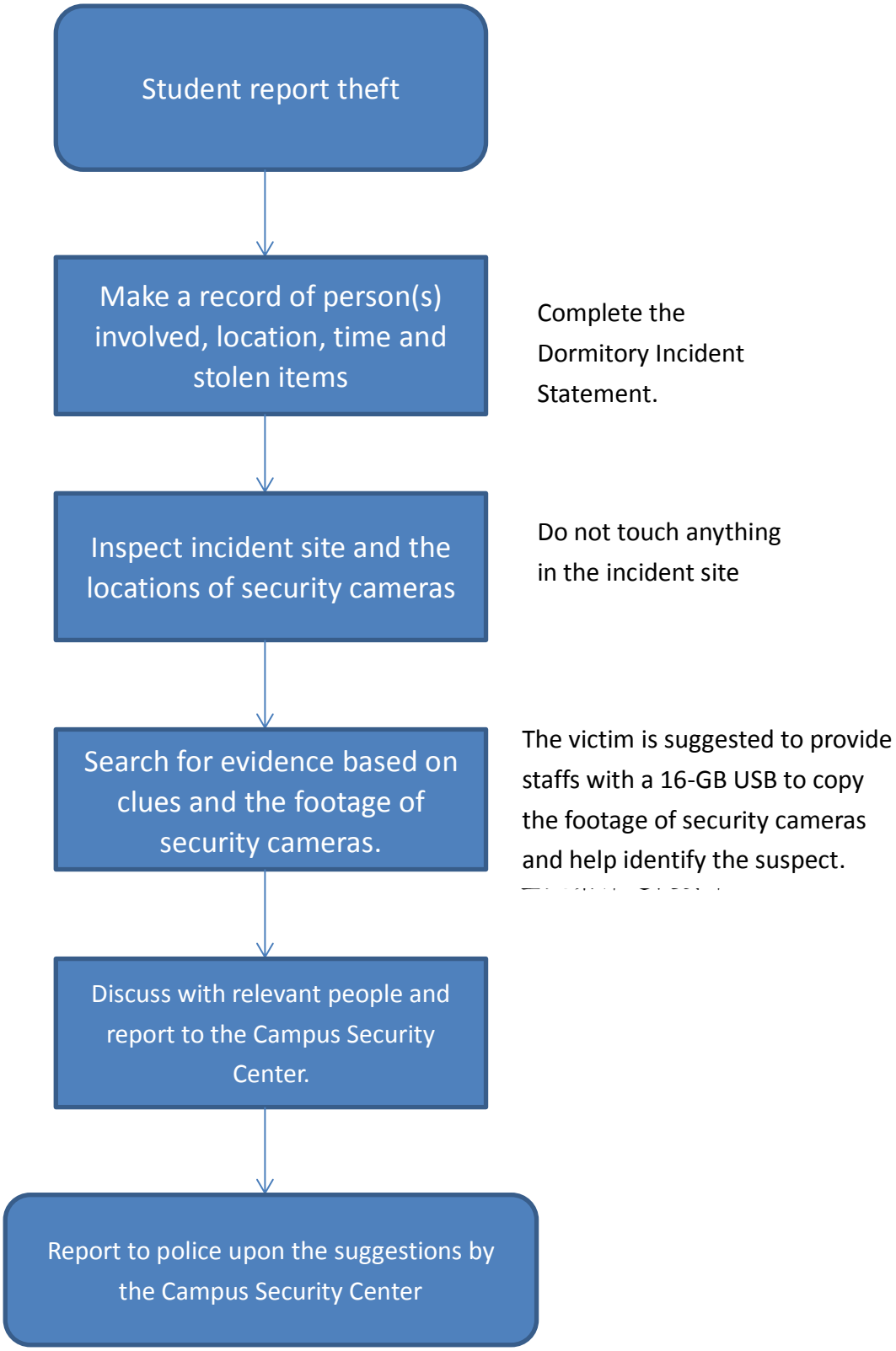Procedures for Handling Theft in Dormitory