學年度 第 學期設備採購申請單

社團名稱： \_\_填表人姓名職稱： 聯絡電話：

請依照欲採購設備之先後順序，並備器材設備之廠商估價單。

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| **項次** | **設備名稱(含產品規格)** | **數量** | **單價** | | **總價** | | **採購原因說明** | |  |  |
| **１** |  |  |  | |  | | 新購置 汰換重購  採購理由:­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| 詢價廠商名稱： | |  |  |
| 廠商聯絡人及電話： | |  |  |
| **２** |  |  |  | |  | | 新購置 汰換重購  採購理由:­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
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| **３** |  |  |  | |  | | 新購置 汰換重購  採購理由:­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
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| **４** |  |  |  | |  | | 新購置 汰換重購  採購理由:­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
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| 廠商聯絡人及電話： | |  |  |
| **５** |  |  |  | |  | | 新購置 汰換重購  採購理由:­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| 詢價廠商名稱： | |  |  |
| 廠商聯絡人及電話： | |  |  |
| **共計採購 項** | | | | | | **共計新台幣 元整** | | |  |  |
|  | | | | | |  | | |  |  |
| **審核意見** | | | | | | | | |  |  |
| **課外組** | | | | **課外組組長** | | | | **學生活動委員會** |  |  |
|  | | | |  | | | |  |  |  |
| **核准採購項次:** | | | | | | | | |  |  |