

## **YZU Guidelines for Faculty Engaging in Industrial Research or Service under Sprout Project at External Institutions**

Passed by the 20th Administrative Committee of the 2017 School Year, June 6, 2018

1. These guidelines are established to enhance faculties' diversity and integrate the developmental goals of colleges by encouraging faculties to engage in industrial research at external industrial institutions. This initiative aims to enhance alignment with the industry, deepen faculties' practical teaching resources, and elevate their professional practical experience.
2. These guidelines apply to full-time faculties (including full-time professional technical faculties and visiting personnel faculty) who have served at the University for at least three years and have passed the faculty's evaluation during the last two years.
3. Faculties engaging in industrial research or service under the Sprout Project at external institutions are encouraged to do so during the winter and summer vacation periods or during sabbatical leave periods. If it is not possible to do so during the vacation periods or if a faculty needs to leave the University during the semester, they may be granted a maximum of two days of official leave per week to conduct industrial research or service, provided that it does not affect their teaching responsibilities.
4. The above-mentioned official leave shall be granted based on the content of the research or service under the Sprout Project, and it shall be approved by College Meeting (or determined by the President in the case of special mission types). Following the administrative procedures, the request shall be submitted to the President for final approval, and Personnel Office will process the official leave based on the approved request.
5. Prior to engaging in industrial research or service under the Sprout Project at external institutions, faculties shall sign a cooperation agreement with the collaborating organization in accordance with "YZU Regulations for Industry-academia Cooperation Projects". The cooperation agreement shall involve substantial industry-academia collaboration and include provisions for the duration of the research or service, the nature of the research or service, and the terms of feedback. After undergoing review by Office of Research and Development, it shall be submitted for approval by the President.
6. Faculties engaging in industrial research or service under the Sprout Project at external institutions shall provide feedback fund in accordance with the agreed-upon terms and conditions; the collection standards for the fund shall be based on the implementation regulations of "元智大學研究計畫預算折抵 (Buy-Out) 授課鐘點實施細則" However, the provided feedback fund shall not be lower than the hourly pay given to part-time faculties who substitute to teach the courses for faculties engaging in industrial research.

7. Faculties engaging in industrial research or service under the Sprout Project who require long-term service at external institutions with special circumstances, shall teach at least one course (or at least one credit) upon returning to the University during the long-term service period. The years of service during this period can be counted towards their promotion. If there is a genuine need that prevents them from fulfilling their teaching obligations, some courses may be taught by part-time faculties. The resulting hourly pay will be fully covered by the feedback fund.
8. These regulations are adopted by Administrative Committee, as shall amendments when they are made.

**The English translation is for reference only. In case of any discrepancy between Chinese version and English version, the Chinese version shall prevail.**