

# **Yuan Ze University Regulations for Independently Recruiting Overseas Chinese Students, Hong Kong and Macau Students Who Come to Taiwan to Study**

Passed by the 8th Student Recruitment Committee of the 2018 School Year, May 21, 2018

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Article 1 “Yuan Ze University Regulations for Independently Recruiting Overseas Chinese Students, Hong Kong and Macau Students Who Come to Taiwan to Study” are established to provide multiple channels of admissions. The procedures are provided pursuant to Paragraph 1 of Article 6 of “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan” and Article 8 of “Regulations for Residents of Hong Kong and Macau Who Come to Taiwan to Study”.

Article 2 While processing matters relating to the independent recruitment of overseas Chinese Students, Hong Kong and Macau Students who come to Taiwan to study, the University shall establish the Student Recruitment Committee based on “Yuan Ze University Organizational Rules of Student Recruitment Committee”.

The Student Recruitment Committee shall process all matters such as admission rules, admission quota, recruitment regulations, admission criteria and other exam-related affairs based on the principles of equity, justice and openness.

The admission guidelines shall detail the departments offering admission, the prescribed duration of study, the admission quota, test registration requirements, exam subjects, exam dates, registration procedures, scoring criteria, methods of acceptance for admission, review of grades, check-in procedures, rules about filling vacancies by wait-listed candidates, the procedure for handling exam-related disputes, and other related rules. These admission guidelines shall be approved by Student Recruitment Committee and be made public not later than 20 days before the University begins to accept applications.

Article 3 The entrance examination can be held through written test, oral test, written review, field test, or practical work.

Article 4 The quota of the University for independently recruiting overseas Chinese students, Hong Kong and Macau students shall be limited to a ten percent above the institution’s admission quota approved for that academic year.

A university applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the central competent education administrative authority for approval.

The University may admit overseas Chinese students, Hong Kong and Macau students to partly or fully take up any places available to local students within the approved admission quota for that academic year which remain vacant.

Article 5 In these regulations, the term "overseas Chinese students" refers to a student of Chinese descent who has come to Taiwan to study, who was born and lived overseas until the present time, or who has been living overseas for six or more consecutive years in the immediate past and obtained permanent or long-term residency status overseas. A person's overseas Chinese student status must be validated by the Overseas Compatriots Affairs Commission (OCAC).

In these regulations, the term "Hong Kong and Macau students" refers to a student who qualifies for permanent residency in Hong Kong or Macau and who do not hold a travel document other than a Hong Kong or Macau passport. The student shall have been living outside Taiwan for six or more consecutive years in the immediate past and obtained permanent or long-term residency status. The student's identity shall meet the qualifications stipulated in Article 4 of "Laws and Regulations Regarding Hong Kong & Macao Affairs". A person's Hong Kong or Macau student status must be validated by the Ministry of Education.

The term "overseas" used in Paragraph 1 of this article refers to countries or regions other than Taiwan, mainland China, Macao, and Hong Kong. The term "outside Taiwan" used in Paragraph 2 of this article refers to countries or regions other than Taiwan.

The consecutive years of overseas residency referred in Paragraph 1 of this article shall be validated in accordance with Article 3 and Article 4 of "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan".

The consecutive years of residency outside Taiwan referred in Paragraph 2 of this article shall be validated in accordance with Article 3 and Article 4 of "Regulations for Residents of Hong Kong and Macau Who Come to Taiwan to Study".

Overseas Chinese students, Hong Kong and Macau students who have studied in Taiwan for less than one year and then returned to their country of residence because they discontinued their studies for some reason or forfeited their student status may lodge another application to return to Taiwan to study, but only one such re-application is permitted. However, if an educational institution in Taiwan where overseas Chinese students, Hong Kong and Macau students were studying considers their academic performance or conduct was unsatisfactory, or if the students seriously violated its regulations or were sentenced in criminal case proceedings, and therefore in accordance with the provisions of the regulations governing student awards and penalties had to discontinue their studies or forfeited their status as registered students, the students are not permitted to re-apply to study in Taiwan.

The target group of admissions for these regulations does not include overseas Chinese students from Chinese schools that are not registered by the government in Myanmar or northern Thailand.

If an overseas Chinese student of foreign nationality who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan,

and who has been living in Hong Kong, Macao, or elsewhere overseas for six years or more consecutive years in the immediate past is applying for admission to a university, their study and counseling assistance matters may be handled, mutatis mutandis, in accordance with the provisions of these regulations until any amendment to any law(s) pertaining to these matters comes into effect.

Article 6 The admission qualifications for overseas Chinese students, Hong Kong and Macau students are listed as below:

1. Overseas Chinese students, Hong Kong and Macau students who have the qualification of graduating from high school may apply for a bachelor degree program. Those who hold a bachelor degree may apply for a master degree program. Those who hold a master degree may apply for a PhD program.
2. Those who meet the MOE “Standards for Recognition of Equivalent Educational Levels for University Admission” may use the equivalent level of education to apply for a bachelor program, master program or PhD program.
3. Besides those who have Taiwan overseas school credentials, degree applicants holding overseas school credentials should be handled in accordance with the provisions of “Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education”, “Regulations Regarding the Assessment and Recognition of Academic Credentials from the Mainland Area”, and “Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao”.

The qualifications of the preceding paragraph do not include overseas Chinese students, Hong Kong and Macau students who have already completed high school study in Taiwan, finished their freshman year of university, or finished studies at the Division of Preparatory Programs for Overseas Chinese Students at National Taiwan Normal University.

Article 7 Students who meet the qualifications mentioned in the previous article shall submit the forms and documents listed below to the University during the annual recruitment period:

1. Student application form.
2. Academic credentials and transcripts:
  - (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of Paragraph 1 of Article 6 of “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”.
  - (2) Academic credentials from Hong Kong and Macao: shall be handled in accordance with the provisions of Paragraph 2 of Article 7 of “Regulations for Residents of Hong Kong and Macau Who Come to Taiwan to Study”.
  - (3) Documentary evidence of permanent or long-term residency overseas, a Hong Kong or Macau passport or long-term residency overseas, or any original documentary

evidence of continuous residency in Hong Kong, Macau or overseas.

(4) Any other documents which are required by the educational institution that is being applied to.

(5) Application fee.

Any student who submits any certificate or document that is found to be counterfeit, or contain false or misleading information, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such forgery is first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

#### Article 8 Admission criteria:

1. The Student Recruitment Committee shall determine the minimum acceptance criteria for each department before a roll of successful candidates is announced. Candidates who have satisfied the minimum criteria and are included in the admission quota will be accepted candidates, while others are wait-listed candidates.
2. If the number of applicants meeting the minimum requirements for acceptance is less than the admission quota, the quota may not be filled up, which shall be reported to the Student Recruitment Committee with detailed explanations to get approval from the committee. In this case, there shall be no alternates listed on the waiting list.
3. If there are any quota vacancies after the new recruits enroll into the University, the vacancy may be filled up with alternates on the waiting list before the deadline specified in the admission guidelines. This deadline shall not be later than the day when the school begins as identified in the University's calendar at the semester of the academic year of enrollment.
4. In the case that there are more than two examinees with the same total score, the order of admission shall be subject to the method stipulated in student recruitment regulations. In the case of failure to determine the order of admission, the Department's Recruitment Committee shall convey a meeting to reach the resolution and make a final decision. Extra quota of admission shall not be given due to examinees with the same total scores.

The same rules shall be applied to wait-listed candidates. Rules for accepting admitted candidates or wait-listed candidates shall be specified in the admission guidelines. The admission list shall be confirmed by the Student Recruitment Committee and officially announced by the University.

If more candidates are accepted than the admission quota due to the University's administrative negligence, an admission review report shall be submitted to the Ministry of Education for approval within one month after confirming the existence of facts.

After receiving overseas Chinese students' applications to study in the University, all the forms and documentation shall be immediately forwarded to the Overseas Compatriots Affairs Commission (OCAC) for verifying the identities of these applicants. Hong Kong and Macau students' identities shall be verified by the Ministry of Education. Students with verified identities who meet the requirements for acceptance specified in these guidelines and have not accepted a placement by the University Entrance Committee for Overseas Chinese Students will be issued an admission notice by Yuan-Ze University.

Article 10 Avoiding conflicts of interests, keeping grading materials or audio/video tapes

1. The examination affairs personnel shall be obligated to keep the examination affairs confidential. No one related to the examinee within three degrees of kinship is permitted to take part in examination affairs for avoiding conflicts of interests; anyone found to do so must be withdrawn from these examination affairs. keep the examination affairs in confidence.
2. If the examination for admission into an academic program is conducted in the form of oral test, field test or practical work, the process shall be sound recorded, video recorded or detailed in written. The written record shall be completed before the Committee decides the admission list. In the case that examinees may be marked with unusually high or low grades, detailed explanations shall be given on the grading documents.
3. All grading information shall be preserved for one year. If any examinees disagree with the grading and file an appeal, the relevant grading information shall be preserved until conclusion of the appeal or administrative remedy procedure.

Article 11 Score review:

1. Examinees having objections to their test scores may apply for score review in accordance with the prescribed timeframes and procedures specified in admission guidelines.
2. Examinees shall not request to duplicate or regrade their answer sheets or test evaluation sheets. For each written and field test, examinees shall be allowed to apply for score review once only.
3. If there are mistakes found during score review which cause the change of scores, the order of being admitted shall be reranked based on the re-marked results; applicants shall not raise any objection.
4. If re-marked results of the score review turn out to reach the minimum requirements for acceptance, the applicants shall be admitted.
5. If re-marked results of the score review fail to reach the minimum requirements for acceptance, the applicants shall be disqualified from being admitted accordingly, and applicants shall not raise any objection.

Article 12 Examinees' appeals:

1. Examinees may file an appeal to the Committee with statements and reasons for the appeal along with documentary evidence if they have any complaints about recruiting affairs within fifteen days after the date of notification of the result to which it relates. Any appeal filed after the time limit will not be accepted. After receiving the appeal, the Committee shall make a reply within a month. The Committee may form a dedicated taskforce to process the appeal fairly if necessary. The Committee may advise the complainant of any related administrative remedies.
2. Resolving procedures for disputes over recruitment affairs shall be processed according to "Yuan Ze University Regulations Governing Appeals of Examinees".

Article 13 After overseas Chinese students and Hong Kong and Macau students have been granted admission, then that academic is the year of their admission; the procedures of their registration and course selection shall be treated the same as other students in general. Matters such as their retaining admissions of qualifications, transferring to another school, transferring to another department, temporarily deferring one's schooling, permanently withdrawing from school, and other student rights, schoolwork, or life counseling shall all be processed in accordance with YZU Study Regulations and other related rules and stipulations.

Overseas Chinese students and Hong Kong and Macau students who have graduated, or have discontinued or suspended their studies for the maximum allowable period, and who are not continuing to pursue studies will lose their status. However, overseas Chinese students and Hong Kong and Macau students who have just graduated from a university in Taiwan and been given approval by the Ministry of Education to do an internship through their university may extend their student status for a maximum period of one year after graduation, after which time their student status will be cancelled. Overseas Chinese students and Hong Kong and Macau students whose student statuses have been cancelled will have their student statuses reinstated if they resume their studies at a higher level, transfer to another educational institution, or resume studies that they had discontinued.

Article 14 By November 30 each year, the University shall submit a list of the new overseas Chinese students and Hong Kong and Macau students who have registered and a separate list of those who have failed to register to the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the National Immigration Agency of the Ministry of the Interior, the OCAC and the central competent education administrative authority. The University shall report to the authorities the students who have graduated, suspended or discontinued their studies, independently made a transfer or changed their program, or who have forfeited their student status.

If a student referred to in the previous paragraph has household registration in Taiwan,

the local government of the special municipality, county, or city where the household is registered shall also be notified. Male students who are of military service age shall be subject to the relevant provisions of the Act of Military Service System from January 1 of the year in which they turn 19.

Article 15 Chinese students and Hong Kong and Macau students shall not apply to study the following programs at the University: recurrent or continuing education bachelor's degree program, in-service master's degree program, or any other program which is only taught in the evening or during vacations.

Article 16 Matters not specified herein shall be governed by regulations for universities to independently recruit and admit overseas Chinese students and Hong Kong and Macau students, Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, Regulations for Residents of Hong Kong and Macau Who Come to Taiwan to Study, YZU Study Regulations and other related rules and stipulations.

Article 17 These regulations will be adopted by Student Recruitment Committee before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.