

# Yuan Ze University Regulations Governing Diversity Instruction Curriculum Review

Adopted at the 18th Administrative Council of Academic Year 2015 on  
2016.05.11

Amended and Adopted at the 23th Administrative Council of Academic  
Year 2016 on 2017.07.12

Amended and Adopted at the 26th Administrative Council of Academic  
Year 2021 on 2022.07.20

Article 1 In conformance with the purpose of effectively integrating university diversity instruction resources, improve diversity instruction activities and promote diversity instruction function, Yuan Ze University has developed the “Yuan Ze University Regulations Governing Diversity Instruction Curriculum Review” (hereinafter referred to as the Regulations).

Article 2 To promote diversity instruction curriculum that must be reviewed by Tier III Curriculum Committee includes the follows: Distance learning course, MOOCs course, co-instruction course, and maker courses, where instructors submit application to the department offering the courses in one semester in advance and shall be reviewed in accordance with the meeting schedule and procedures of Curriculum Committee.

Article 3 The tasks of curriculum commits at all tiers are described below:

3.1. The department offering the course will conduct the substantive review on the diversity instruction curriculum of the university.

3.2. Upgrade the quality of university diversity instruction activities and promote the development, design, review, and follow-up matters of instructional functions.

3.3. Mastering of other matters related to the development of diversity instruction resources.

Article 4 Curriculum adopting diversity instructional approach will be reviewed and approved by Tier III Curriculum Committee before receiving additional pay. Meanwhile the same course applying for multiple diversity instructional approaches will be disbursed by the best hourly wage item. Additional hourly pay can be applied for deducting instruction hours. Project promotion (such as overseas programs, 3+1 exchange students, etc.) courses offered in special classes are not subject to the provision of these regulations.

The principles of diversity instruction curriculum review and standards of hourly wage disbursement are described below:

4.1 Digital learning courses aims to utilize digital learning resources, using internet as the interface with encourage more students to focus on personal interests and demand in acquiring the latest knowledge online anytime, anywhere. Moreover, students' learning effect will be improved to accommodate educational adaptive instruction, including the follows:

4.1.1. Distance learning course shall conform to the regulations governing the regulation of applying Yuan Ze University distance learning course offer. First course offer will be given 0.5 times additional pay while non-first course offer will be given 0.5 times additional pay but may not re-apply for large-class additional pay.

4.1.2. The additional pay for hourly wage of MOOCs courses will be calculated by physical courses and distance learning courses separately. At most 0.5 times additional pay will be given to distance learning courses while the additional pay for distance learning courses is calculated as follows: distance learning courses over 4 weeks will be given 0.3 times additional pay. Distance learning courses over 6 weeks will be given 0.4 times additional pay. Distance learning courses over 8 weeks will be given 0.5 times additional pay. The number of students taking previous distance learning courses will be applied as the important consideration for the departments to evaluate and determine if to continue offer the course. MOOCs courses must be offered on off-campus public platforms and shall be announced to all university before the class begins.

Due to the pre-class design and production requirement, digital learning course offered for the first time may be applied for one-deduction of pre-course design in one semester prior to the design and production with review and approval by the Tier III Curriculum Committee. Each instruction is restricted to one class per semester. In case the following semester applied for deduction is not offered, the instructor shall make up for the one hour of instruction previously applied for deduction.

#### 4.2 Co-Instruction:

4.2.1 The instruction hours of co-instruction courses shall be calculated for hourly wage by the hours of actual instruction given by the instructors and shall be calculated up to 2 times. Co-instruction instructors will need to jointly instruct in class in person and the application shall describe the principal instructor and collaborating instructor, the weeks of in-class instruction for the co-instruction courses, course innovation and necessity of co-instruction for key consideration of review.

4.2.2 The hours when the teacher arrives at the class but has no actual teaching hours shall not be counted as hours.

#### 4.3 Maker Courses:

Maker courses aim to develop students with capacities in hands-on experience, innovation and actual problem-solving. The courses will be given 0.3 additional pay. Instructors shall guide students with software or hardware creation and practice in person. The ownership of Maker course works shall be specified by the curriculum committee of department offering the course and shall reach agreement between the students and instructors before the class begins. A public outcome presentation should be held at the end of the term to announce the entire university for purpose of observation.

- Article 5 The curriculum committees at all levels may invite the instructors to attend the meeting and present a report.
- Article 6 The result of promoted diversity instruction curriculum review will not affect subsequent course offer. Nonetheless courses without adoption may not be disbursed with additional diversity instruction pay.
- Article 7 The Regulations are enacted after the adoption and announcement by the Administrative Council. Any modifications made to the Regulations shall be made in accordance as such.