

Yuan Ze University Regulations Regarding International Students Undertaking Studies in Taiwan

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Article 1 These regulations are formulated subject to Article 6 of Regulations Regarding International Students Undertaking Studies in Taiwan established by the Ministry of Education.

Article 2 A person of foreign nationality who has never held Republic of China ("R.O.C.") nationality and who meets the following requirements is permitted to apply for admission to Yuan Ze University (hereinafter as YZU), in accordance with the provisions of these Regulations:

1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.
2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.
3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;
 2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;
 3. spent a total period of less than two years in Taiwan as an exchange student;
- or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

Article 3 An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present

documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

Article 4 An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

1. If an international student is applying for admission to a master’s degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations;
2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their

studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

International students of YZU may apply for direct admission to the doctoral degree program. The application requirements, procedures, and related rights and obligations shall be handled in accordance with the regulations stipulated in Yuan Ze University Regulations for Direct Admission into Doctoral Program. The quota for such admissions is included in the total number of international students admitted by YZU for the academic year.

Article 5 There are two programs for international students seeking admission into YZU to choose from, Spring Semester Program and Fall Semester Program. YZU promotes its programs through various channels, such as the university website and participation in physical and online education fairs. The application process for international students is conducted exclusively through the online system provided by the university, and there is no involvement of external organizations, corporations, groups, or individuals in the application process. The following documents shall be submitted before the university's deadline:

1. An enrollment application form

2. Academic credentials:

- (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

- (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

- (3) Academic credentials from other areas:

- A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent

to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Official academic transcripts for the highest level of education attained (Transcripts in languages other than Chinese or English should be accompanied by a Chinese or English translation).

4. Language proficiency certification: For programs conducted in Chinese, applicants must provide proof of Chinese language proficiency equivalent to Level A2 or above in the Test of Chinese as a Foreign Language (TOCFL). Applicants who are nationals of Chinese-speaking countries or have obtained a previous degree in a Chinese-speaking country and can provide proof are exempt from providing Chinese language proficiency certification. For programs conducted entirely in English, applicants must provide an English language proficiency certificate at CEFR Level B1 or above (or equivalent). Applicants who are nationals of English-speaking countries or have obtained a previous degree in an English-speaking country and can provide proof are exempt from providing English language proficiency certification.

5. Proof of sufficient financial resources for studying in Taiwan (bank statements demonstrating a minimum deposit of USD 4,000 or TWD 120,000) or proof of full scholarships provided by government, the university, or private institutions.

6. Any additional documents required by individual departments/programs. When YZU reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and YZU has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, YZU may request examination of the documents.

An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the educational institution shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 6 An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 5 and is not subject to the provisions of Article 5, Paragraph 1, Item 2.

An international student who has graduated from a school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission in accordance with the provisions of Article 5 and is not subject to the provisions of Article 4, Paragraph 1, or the provisions of Article 5, Paragraph 1, Subparagraph 2.

Article 7 The quota for admission allocated for international students at the university shall be no more than ten percent of the number of positions for local students each year and the university is responsible for reporting this information to the Ministry of Education for approval; if the quota for admitting international students exceeds ten percent of the approved enrollment quota from the previous academic year, an incremental plan (including quality control strategies and supporting measures) should be submitted to the Ministry of Education for approval.

The quota for admission mentioned above does not include international students with a non-degree status.

Article 8 The evaluation criteria for international student admission applications

include academic performance, language proficiency, document review (including recommendation letters, study plans, and any required documents specified by departments, and, if necessary, interviews). The qualification screening of international student applications is conducted by the Global Affairs Office, followed by departmental review and final approval by the Student Recruitment Committee. Accepted international students who pass the evaluation will receive an admission notice from the Global Affairs Office, which will serve as a notice for registration and enrollment.

The admission notice referred to in Paragraph 1 shall set out in detail in both Chinese and English the name of the international student, the name of their program of study, the degree level, the language of instruction, the academic year of enrollment, the date the semester begins, the tuition and miscellaneous fee collection and refund criteria, any scholarship or grant awarded to the student.

Article 9 Admitted international students shall complete the registration process within the designated time period. In the case that an international student fails to complete the registration process prior to the deadline because of serious diseases or serious accidents, relevant documentation shall be submitted prior to the deadline before he/she applies for the reservation of admission qualification for one year. In the case that an international student fails to complete the registration process prior to the deadline because of visa or other special reasons, relevant documentation shall be submitted to the university to apply for a delayed registration. The maximum of a delayed registration shall not exceed one third of a semester. Those who neither complete the registration process nor successfully being granted for the reservation of admission qualification as well as a delayed registration shall be deemed as giving up their admission qualifications.

Article 10 The fees for international students' enrollment shall be handled in accordance with the fee charging standard of YZU. However, for those who are admitted according to the provisions of Article 2, Section 3, the fees shall be handled in accordance with the agreement.

While registering to the university, new international students shall attach medical and injury insurance policies, which they purchased in foreign countries, covering a valid period of no less than 6 months starting from the day when they entered Taiwan. Current international students shall attach policies regarding Taiwan National Health Insurance and other pertinent

coverage plans.

The foregoing insurance policies purchased in foreign countries must be authenticated by a Taiwan's overseas representative office.

Article 11 An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case by case basis by the Ministry of Education is not subject to this restriction.

Article 12 An international student who reports to register before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if the Ministry of Education has some provision that overrides it.

Article 13 YZU shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, deferral or abandonment of studies, and any change to or loss of student status.

Article 14 YZU may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. YZU may also apply, mutatis mutandis, its own international student admission regulations to accept suitable international students as non-degree students.

Article 15 An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will

forfeit their international student status and shall be dismissed by their educational institution. However, student whose application was handled in the same manner as the admission procedures for domestic students and who apply for naturalization to acquire the nationality of the ROC in accordance with Subparagraph 1 to 3, Paragraph 1, Article 4 of the Nationality Act is not subject to this requirement.

If international student who studies in university or tertiary college in Taiwan wants to transfer to another university or tertiary college. Each university or tertiary college shall formulate its own regulations regarding transfers of international students who study in university or tertiary college in Taiwan, incorporate these into its admission regulations, and submit these to the Ministry of Education for approval. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university or tertiary college.

Article 16 The Global Affairs Office of YZU is responsible for handling the recruitment of international students and processing their admission applications. Academic guidance for international students is provided by their respective departments or institutes. Matters related to their daily life, communication, and support are jointly managed by the Student Affairs Office, Global Affairs Office, and the respective departments or institutes. Efforts are made to arrange accommodation with host families and provide assistance to international students in learning the local language, culture, and enhancing their understanding of our country. Our university organizes regular activities for the guidance of international students or to promote campus internationalization, which facilitates interaction and exchange between local and international students.

Article 17 Matters relating to international students' reservation of admission qualification, university transfer, change of major, suspension, withdrawal, student status, grade assessment, behavior assessment shall be processed according to relevant regulations.

Article 18 When international students are suspended or dismissed from the university, or by any other reason that causes them to lose student status at the university, YZU shall notify Bureau of Consular Affairs of the Ministry of

Foreign Affairs, as well as the local municipal government, Service Center of National Immigration Agency of the Ministry of Interior, and send copies of notification to the Ministry of Education.

Article 19 If YZU plans to establish a special program for international students in response to an International Academic Cooperation Scheme or in dealing with other special needs, the university shall file an application to the Ministry of Education for ratification.

Article 20 If an investigation verifies that an international student has violated the provisions of the Employment Services Act, Global Affairs office, in conjunction with the Office of Academic Affairs and the Office of Student Affairs, shall immediately handle the matter in accordance with the regulations.

Article 21 Any matters not covered by this regulation shall be handled in accordance with the Regulations Regarding International Students Undertaking Studies in Taiwan set forth by the Ministry of Education and other relevant laws and regulations.

Article 22 This regulation has been approved by the Student Recruitment Committee and shall be implemented upon approval by the Ministry of Education. Any amendments to this regulation shall follow the same process.

[If there is any discrepancy in the interpretation of the meaning of the articles in a regulation, the Chinese version shall prevail.]