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| Proof of Expenditure Form  Yuan Ze University  Year　Month　Day Unit: New Taiwan Dollars | | | | | |
| Name of the Recipient (Note 2) |  | | ID No. or Tax ID No. | |  |
| Product Name/  Brand/Specification or Reason for Expenditure |  | | | Unit  Amount |  |
| Unit Price |  | | Actual Payment Amount |  | |
| Reasons for unable to obtain proof of expenditure |  | | | | |
| Contact Person(Note 2) | | Supervisor | | | |

Note:

1. Please fill in the name of YZU personnel in the “Recipient” column in case that the payment is eligible, the payment has been advanced by the YZU personnel but unable to obtain the proof of expenditure due to special circumstances.
2. If the recipient is a student or TA, the Contact Person should be the Project Leader instead the person who files the application.

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