**Yuan Ze University, College of Management  
Doctor of Philosophy Program Study Guide**  
(For Foreign students, entrance in academic year 105)

105.04.20 Passed by the fifth academic affairs meeting of the 104th academic year

106.06.21 Revised and approved at the sixth academic meeting of the 105th academic year

107.01.10 Revised and approved at the third academic meeting of the 106th academic year

108.01.02 Revised and approved at the fourth academic meeting of the 107th academic year

108.05.01 The sixth academic affairs meeting of the 107th academic year revised and approved

109.05.06 Revised and approved at the sixth academic meeting of the 108th academic year

110. 01.06 Revised and approved at the third academic meeting of the 109th academic year

111.11.16 Passed by the second academic meeting of the academic year 111.11.16

112.05.31 Revised and adopted at the seventh academic meeting of the 111 academic year

1. **General rules**

a. The guide is written according to the “Yuan Ze University Regulations for Master and Doctoral Degree Qualifying Examination.”

b. College of Management’s Doctor of Philosophy program (hereinafter Ph.D. program) consists of management group, finance group, and accounting group.

1. **Length of study years and school regulation for credits**

a. The study length of years for a doctoral program is 2-7 years.

b. School regulation for credits and compulsory/ elective courses.

1. Students of the Ph.D. program need to complete a minimum of 30 credits and a doctoral dissertation.

2. The courses of Ph.D. program include:

i. Basic Compulsory Courses (3 credits): Business Research Methods

ii. Other Compulsory Courses (6 credits):

|  |  |
| --- | --- |
| Group | Required subjects |
| Management | Strategy Theory and Management  Organization Theory and Management |
| Finance | Individual economic analysis  econometrics |

1. Other elective subjects : Please refer to the list of elective subjects stipulated in the doctoral program . Doctoral students in the management group are required to apply for a supervisor within one week of the start of the third semester after enrollment , and submit a letter of intent to select courses with the consent of the supervisor. For non-listed management-related fields, a list of elective subjects must be proposed with the consent of the instructor or thesis advisor and submitted to the class meeting for approval before implementation .
2. Prerequisite subjects:

prerequisite courses must be submitted one week before the start of the semester, but the course will not be included in graduation credits.

|  |  |
| --- | --- |
| Group | Prerequisite subjects |
| Finance | Quantitative methods, financial management |

1. Doctoral students within the first two years of study should take the special seminar courses offered by the class. This course is not included in the graduation program.

points and present the paper at least once in a seminar course before the thesis oral examination.

Chapter 1 Qualifying exam

E. " Qualifying Examination/Thesis Proposal Application Form " (Appendix 1) within the specified time and pass the following examinations:

|  |  |  |
| --- | --- | --- |
| Qualification Examination Key Points | | |
| Group | Exam time | Qualifying Examination Subjects |
| Management | Held at least once every semester  (Held one week before the start of each semester) | social science research methods |
| Finance | financial research methods  econometrics  social science research methods  ( Choose one from three ) |
| Note | 1. The qualification examination (including make-up exams) must be passed within four years of study. Those who fail to pass will be dropped from school. 2. The passing score for the qualification examination is 70 points or above (including 70 points). 3. Those who fail the qualification exam must make up the exam, no matter the subject , it is limited to one time . Those who fail the make-up exam will be dropped from school. The make-up exam time will be notified later. 4. An application to cancel the exam before the qualification exam is deemed to have failed the qualification exam. If you are unable to come to the exam due to force majeure, you need to submit a cancellation application one week before the exam date. If you are unable to submit a cancellation application as scheduled due to major reasons, you can make a supplementary application within one week after the exam date, and after it is approved by the class meeting, the cancellation application will not be considered. If you fail, the number of applications is limited to once. | |

Chapter 4 PhD thesis

1. Application for thesis advisor

Doctoral students are required to fill out the "Thesis Supervision Professor Application Form" (Appendix 2) in their research field within one week of the start of the third semester after admission to apply for one or more thesis supervisors to co-supervise the doctoral class. The supervisor should be Full-time teachers in this group will be given priority. If they are not full-time teachers in this group or need to find external teachers for joint guidance, they must be submitted to the class meeting for approval with the consent of the convener of the group . Before a doctoral student has selected a supervisor, the doctoral class will assign a full-time faculty member of the school to serve as a supervisor to guide his/her course work. After the doctoral candidate selects a topic, he or she will write the thesis plan under the guidance of the thesis advisor.

1. Change of advisor

The application for changing the supervisor must be separated by one semester from the application for thesis supervisor, that is, the application cannot be submitted in the same semester. Doctoral students should fill out the "Application Form for Changing Thesis Advisor" (Appendix 3) and submit a letter of consent from the original thesis advisor and the new advisor. The change will be approved by the class meeting. The change of thesis advisor cannot be in the same semester as the submission of the thesis proposal oral examination and thesis oral examination application, and the change of thesis advisor must be done once and must be approved by the class meeting . If a doctoral student fails to change the advisor without complying with the regulations, Their degree examination results will not be recognized.

1. Termination of mentoring relationship

If the mentoring relationship needs to be terminated for any reason, the instructor or student can take the initiative to apply in accordance with the regulations, and the application will be discussed and approved at the class meeting. After passing, students need to re-apply to the advisor.

1. Thesis Examination Committee

Doctoral students began to apply for thesis examination in their third year of study and formed a thesis examination committee. This committee is responsible for the oral examination of the dissertation. The committee members are nominated by the supervisor and are composed of five to nine scholars in related fields with the approval of the convener of the group and the head teacher of the doctoral class. Among them, professors or associate professors should account for at least half of the committee, and external members should account for at least half of the thesis examination committee. After deducting the supervisor, there should be at least one teacher in the group . During the examination, the committee will recommend one person to serve as chairman. If the list of examination committee members changes, it must be resubmitted to the "Roster of Thesis Examination Committee" (Appendix 4) for related matters.

Anyone who is a third-degree relative or significant stakeholder of a doctoral student shall voluntarily withdraw from serving as the student's supervisor or thesis examination committee member. If found, his/her qualifications will be revoked. If the oral examination has been completed, the results of the oral examination will be invalid . If it is discovered that a doctorate degree has been awarded, the degree will be revoked and the issued degree certificate will be recovered.

1. Thesis proposal oral examination

When applying, you should fill in (1) Thesis Proposal Oral Examination Application Form (Appendix 1) , (2) Thesis Examination Committee List (Appendix 4) , (3) Previous Transcripts and (4) Thesis Proposal Oral Examination Checklist ( Attachment 7) , with the consent of the supervisor and the convener of the group , submit it to the class meeting for review. The oral examination shall be attended by members of the school's thesis examination committee. The score of the oral examination is 70% for passing and 100% for full score. The score is determined by the average of the scores of the attending committee members. Those who fail the oral examination may apply to take it again in the next semester, but only once. If you pass the thesis proposal oral examination and take a leave of absence during the semester, you will need to reapply after resuming school and take another thesis proposal oral examination.

1. Research results published

|  |  |  |
| --- | --- | --- |
| Research results publication types and projects | Points | Remark |
| 1. One journal article ( accepted or published in the following journals, the best scores will be selected for acceptance ) | | |
| SSCI Journal | 8 |  |
| SCI journal | 8 |
| TSSCI Journal | 6 |
| FLI Journal | 6 |
| ~~Level II journal of the School of Management,~~ ABDC Journal Quality List, Grade B or above | ~~8~~ 6 |
| ~~Level III journals~~ recommended by the Ministry of Science and Technology of the Academy of Management and Grade B or above | 6 |
| Scopus database | ~~4~~ |  |
| Other English journals with anonymous censorship | 3-4 | Case-by-case review |
| 2. Seminar publication B | | |
| Top international seminars | 6 | positive list |
| Excellent international seminar | 4 |
| Doctoral Forum for Excellent International Seminars (PDW) | 3 |  |
| Other international or domestic academic seminars | 1-2​ | Determined on a case-by-case basis and the total score must not exceed 2 points |
|
| 3. Case publication Part B | | |
| Harvard Business School Publishing | 8 |  |
| Ivey Publishing, Richard Ivey School of Business Foundation | 8 |  |
| Guanghua Management Case Database | 2 | The total score cannot exceed 4 points |
| Taiwan Management Case Center (Harvard) | 2 |

1. Students are required to co-author a paper with their supervisor, the research institution is Yuanze University, and the paper must be published during their studies in this doctoral program.
2. 6 or above meets the requirements for publication of research results.
3. The connotation of all relevant results published must be consistent with the field of management expertise, and must be reviewed and approved by the supervisor before submission. The scope of " Other English journals with anonymous review system (and their counting) " and "Other international or domestic academic seminars ( and their counting )" must be approved by the convener of each group in advance and approved by the class meeting for future reference .
4. Top international seminars, the conference names are as follows.

|  |  |
| --- | --- |
| Group | Top international seminars |
| manage | * Academy of Management (AOM) Annual Meeting * ACR North American Conference * International Conference on Information Systems (ICIS) * American Finance Association Annual Meeting / American Economic Association Annual Meeting ( AFA/AEA ) * Western Finance Association Annual Meeting ( W FA ) * Financial Management Association Annual Meeting ( FMA ) * Strategic Management Society Annual International Conference * American Marketing Association Conference * Academy of Marketing Science Conference (AMS) * (AAA) American Academy of Advertising |
| Finance | * American Finance Association Annual Meeting / American Economic Association Annual Meeting ( AFA/AEA ) * Western Finance Association Annual Meeting ( W FA ) * Financial Management Association Annual Meeting ( FMA ) * Academy of Management (AOM) Annual Meeting * AAA Annual Meeting |

1. Excellent international seminars, the names of the conferences are as follows:

|  |  |
| --- | --- |
| Group | Excellent international seminar |
| manage | * Academy of Human Resource Development Annual Meeting * Asia Academyof Management Annual Meeting (AAOM) * Australiaand New Zealand International Business Academy(ANZIBA) Annual Conferenc e * Australian and New Zealand Academyof Management Conference (ANZAM) * British Academy of Management Conference (BAM) * Eastern Academy of Management Annual Meeting * EGOs Colloquium * European Association of Work and Organizational Psychology * International Labor and Employment Relations Association (ILERA) Regional Congress(European, Asian, American) * International Labor and Employment Relations Association (ILERA) World Congress * International Association for Chinese Management Research (IACMR) * International Association for Conflict Management (IACM) Annual Conference * International Conference on HRD Research and Practice Across Europe * Labor and Employment Relations Association (LERA) Annual Meeting * Midwest Academyof Management Annual Meeting * Northeast Decision Sciences Institute Annual Conference (NEDSI) * Society for Industrial & Organizational Psychology (SIOP) * Southwest Academyof Management Annual Meeting * The Academy of International Business (AIB) Annual Meeting * The European Academyof Management (EURAM) Annual Conference * American Psychologist Association Conference * Asia-Pacific ACR Conference * European ACR Conference * Society of Consumer Psychology Conference * (ISPIM) International Society for Professional Innovation Management * (DSI) Decision Science Institute * (IAMOT) International Conference on Management of Technology * Academy of International Business (AIB) * ~~Strategic Management Society Conference( SMS)~~ * EFA (European Finance Association Meeting) * EFMA (European Financial Management Association Meeting) * Financial Management Association (FMA) Asian Conference * Financial Management Association (FMA) European Conference * North American Meeting of the Economometric Society * European Meeting of the Econometric Society * Asian Meeting of the Econometric Society * SoFiE Annual Conference * International Symposium on Econometric Theory and Applications (SETA) * PICMET( Portland International Center for Management of Engineering and Technology) * Asia Academy of Management (AAOM) and Taiwan Academy of Management (TAOM) Joint Conference * AMS-World Marketing Congress(WMC) Conference * European Congress of Psychology (ECP)  or an excellent international conference approved by the teachers of this group or an excellent international conference announced by the Ministry of Science and Technology |
| Finance | * EFA (European Finance Association Meeting) * EFMA (European Financial Management Association Meeting) * Financial Management Association (FMA) Asian Conference * Financial Management Association (FMA) European Conference * North American Meeting of the Econometric Society * European Meeting of the Econometric Society * Asian Meeting of the Econometric Society * SoFiE Annual Conference * International Symposium on Econometric Theory and Applications (SETA) * Midwest Finance Association Annual Meeting (MFA) * Asian Finance Association Conference (Asian FA) * Southern Finance Association Annual Meeting (SFA) * ~~American Finance Association Annual Meeting~~ * ~~American Economic Association Annual Meeting~~ * British Academy of Management Conference (BAM) * Eastern Academy of Management Annual Meeting * Midwest Academy of Management Annual Meeting * Southwest Academy of Management Annual Meeting   Or excellent international conferences approved by the teachers of this group or excellent international conferences announced by the Ministry of Science and Technology |

1. Seminars must be published in the form of oral reports , international seminar papers must be published in English , and the applicant must be the presenter. If there are other doctoral students who co-authored the paper, you need to fill in the application form for graduation research points for the seminar paper. Only with the signatures and consent of all co-authored doctoral students can the seminar paper be counted as graduation research points.
2. If the content of different results published has high overlap , it will be reviewed and decided by the class meeting , and the higher point will be scored once.
3. Definition of Journal Article B:
   1. Co-authored by one to four people ( at least one of them must be an assistant professor or above in our school ) , counted as one article .
   2. For co-authors of five to seven people ( at least three of whom must be assistant professors or above, at least two of whom must be assistant professors or above in our school ) , the calculation is based on 0.5 articles .
   3. eight or more people: not counted.
   4. For papers co-authored by two or more students, the points will be calculated based on the average method.
4. Dissertation oral examination

Doctoral students applying for the doctoral thesis oral examination should apply within the time specified in the calendar. When applying, they should submit (1) the first draft of the thesis, (2) the recommendation letter from the supervisor (Attachment 5) and (3) the graduation thesis oral examination checklist (Attachment ) 8) Then report it to the school for verification. The oral examination score is 70% for passing and 100% for full score. The score of the doctoral thesis oral examination is determined by the average of the scores of the attending committee members. Those who fail the oral examination may apply to take it again in the next semester, but only once.

who has taken 申請the doctoral degree examination is unable to complete the degree examination within that semester for any reason, he or she must fill out the "Degree Examination Cancellation Application Form" 應於本(Appendix 6) before the oral examination deadline specified by the doctoral class to apply for cancellation of the degree examination for that semester. Application for degree oral examination is limited to one time. Those who fail to withdraw or take the exam after the expiry date will be deemed to have failed once.

A doctoral student who has reached the last year of study and is eligible to apply for an oral examination but still cannot obtain the consent of his or her supervisor to conduct a dissertation oral examination may 向本appeal to the doctoral class.

If plagiarism or fraud is discovered in a doctoral degree awarded by this doctoral program, and if it is found to be true after investigation, the degree will be revoked and the issued degree certificate will be recovered.

##### appendix

1. Attachment 1. Application form for the doctoral program qualification examination/subject examination/thesis proposal oral examination of Yuanze University School of Management
2. Attachment 2 : Application form for doctoral program professor at the School of Management, Yuanze University文指導
3. Attachment 3. Application form for professor replacement in the doctoral program of Yuanze University School of Management文指導
4. Attachment 4 : Yuanzhi University Doctoral Thesis Examination Committee Roster
5. Attachment 5. Recommendation letter from professor of postgraduate student theory at Yuanzhi University文指導
6. Attachment 6. Application for Cancellation of Yuanzhi University Doctoral Degree Examination
7. Attachment 7. Oral Examination Checklist for Doctoral Thesis Proposal of Yuanze University School of Management申請
8. Attachment 8. Oral examination checklist for doctoral thesis of Yuanze University School of Management申請
9. Attachment 9. Letter of Intention for Course Selection for Doctoral Courses at Yuanze University School of Management
10. Attachment 10. Journal/Seminar Approval Application Form for the Doctoral Program Management Group of Yuanze University School of Management
11. Attachment 11. Application form for Graduation Research Points Graduation Research Points for Seminar Papers of Yuanze University School of Management Doctoral Class
12. Attachment 12. Application form for terminating the mentoring relationship between the student and the advisor

1. Supplementary Provisions
2. The key points of study for this doctoral class will be implemented after being approved by the class meeting, and the same applies to revisions.
3. If there are any matters that are not covered in the key points of the doctoral program, they will be handled in accordance with the relevant regulations of the school .

Doctoral Program at Yuanze University School of Management

Qualifying Examination/Thesis Proposal Oral Examination Application Form

Year, month and day of the Republic of China

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| applicant |  | Student number |  | | Group | □Management group  □Financial Team |
| state  please  Test  try  kind  Don't | * qualifying exam   Exam subjects     * Thesis proposal oral examination   Thesis title: | | | | | |
| expected  Exam date | \_\_\_\_\_\_\_\_\_month\_\_\_\_\_\_\_\_day of the Republic of China | | | | | |
| Doctoral tutor or supervisor |  | | | | | |
| Doctoral Program (Group)  convener |  | director | |  | | |

Applicant's signature:

104/3/17

Doctoral Program at Yuanze University School of Management

On Professor Application Form

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| applicant | |  | | Student number |  | | | Group | □Management group  □Financial Team |
| field of study | |  | | | | | | | |
| Date of passing qualifying exam | | | | Year, month and day of the Republic of China | | | | | |
| Date of passing subject examination | | | | Year, month and day of the Republic of China | | | | | |
| I have obtained Professor agrees  He serves as a 任本人doctoral 文指導professor.  applicant:  Year, month and day of the Republic of China | | | | | | | | | |
| Signature of the single supervising professor | | | Supervising Professor Conditions **(Check by the Supervising Professor)** | | | | | | |
|  | | | * **Qualify for SA, and publish one article in Level II or above journals in the past five years, or publish two articles in Level III or above journals in the past five years.** | | | | | | |
| Signature of co-advisor | | | Supervising Professor Conditions **(Check by the Supervising Professor)** | | | | | | |
|  |  | | * **Qualify for SA, and publish one article in Level II or above journals in the past five years, or publish two articles in Level III or above journals in the past five years.** * **One of the co-mentors is eligible.** | | | | | | |
| Doctoral Program (Group)  convener | |  | | | | director |  | | |
| Remark | | 1. According to the study points of this doctoral class, doctoral students in the management group must apply for a position in this doctoral class within one week of the start of the first semester of the Ph.D., and doctoral students in the finance group should apply to this doctoral class within one week after passing the qualification examination at the earliest and within six months of passing the subject examination at the latest. Or jointly supervised by multiple thesis advisors . 2. This doctoral class will report 支指導the professor's hourly fee according to the date this form is submitted to this doctoral class. 3. During the course of study, if 文指導the professor is changed, it must be approved by the class meeting . | | | | | | | |

1050224

Doctoral Program at Yuanze University School of Management

Application form for professor replacement文指導

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| applicant |  | Student number |  | Group | □Management group  □Financial Team |
| state  please  Even  Change  Original  because |  | | | | |
| Original guidance  Professor's signature |  | | | | |
| new guidance  Professor's signature |  | | | | |
| Doctoral Program (Group)  convener |  | | | | |
| director |  | | | | |
| Prepare  Note | 1. The application to change the supervisor must 文指導be separated by one semester from the application to change the professor, that is, the application cannot be submitted in the same semester. 2. changing 文指導the professor and submitting the thesis proposal oral examination and thesis oral examination cannot be in the same semester. The change of professor must be 文指導done only once and must be approved by the class meeting . | | | | |

103/3/18

Yuanzhi University Doctoral Thesis Examination Committee Roster for the Academic Year Semester

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| candidate | | | | Examination committee member | | | | | Remark |
| different | Student number | Name | Paper title | Committee members inside and outside the school | job title | Name | Bachelor of Science | Service schools︵institutions︶ | #：Instructor  \*:convener |
| Tube  reason  study  hospital |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

PhD student at Yuanzhi University

Recommendation letter from thesis advisor

The paper \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ proposed by Mr. \_\_\_\_\_\_\_, student number \_\_\_\_\_\_\_\_, in the doctoral program of the School of Management, was written under my guidance and I agree to submit it for review.

( 題 目 )

Supervisor \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_

\_\_\_\_year\_\_\_\_month\_\_\_\_day

Application form for withdrawal of doctoral degree examination

Year, month and day of the Republic of China

|  |  |  |  |
| --- | --- | --- | --- |
| Studying at department level | Student number | Name | Reason for withdrawal |
|  |  |  |  |
| As mentioned above, if you apply to cancel the degree examination, please approve it. | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Provost | register | Dean of the College | director | Supervising professor |
| nuclear  allow |  |  |  |  |  |

Yuanze University School of Management

申請Doctoral Thesis Proposal Oral Examination Checklist

Name: Student number:

Oral examination date: Form filling date:

Category :

|  |  |
| --- | --- |
| * Management group | * Finance Group |

Supervising Professor: ,

1. Course subjects

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| category | Course subjects | Semester | Course starting unit | score | confirm |
| Basic compulsory courses (3) |  |  |  |  |  |
| Other compulsory courses ( 6 ) |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Research and analysis methods :  \*Management Group(3)  \*Finance Team(3) |  |  |  |  |  |
|  |  |  |  |  |
| Elective :  \*Management Group(18)  \*Finance Group (9+9) |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Special seminar  (Not included in graduation credits) |  |  |  |  |  |

Note: Proof of transcript must be attached.

103/3/18

2. Qualification examination:

|  |  |
| --- | --- |
| category | illustrate |
| qualifying exam | |  |  | | --- | --- | | suject | Exam date | |  |  | |

3. Review results:

* Comply with regulations
* Not in compliance with regulations

illustrate:

Student signature:

Supervising Professor: ,

Doctoral course (group) convener:

director:

103/3/18

Yuanze University School of Management

申請PhD thesis oral examination checklist

Name: Student number:

Oral examination date: Form filling date:

Supervising Professor: ,

Doctoral thesis title: (Chinese)

　　　　　　　(English)

Thesis proposal oral examination passing date: year month day

1. Papers published in special lectures:

Date: Year Month Day Location:

Thesis speech topic:

(The following two to four items are graduation requirements. Those who have not published yet can leave them blank for now)

2. Foreign journal articles

|  |  |  |  |
| --- | --- | --- | --- |
| Thesis title | Journal name  (year, number of pages) | Chapters and pages related to doctoral thesis | Journal Category |
|  |  |  |  |

Note: 1. Please explain 文與the relationship between the journal and the doctoral thesis in 500 words or less.

2. If the application has been accepted or published, please attach a hard copy (or photocopy).

103/3/18

3. International academic conference papers

|  |  |  |
| --- | --- | --- |
| Thesis title | Academic conference name  (place, time) | Chapters and pages related to doctoral thesis |
|  |  |  |

Note: Please attach a photocopy of the paper.

4. Case publication

|  |  |  |  |
| --- | --- | --- | --- |
| topic | Case name  (year, number of pages) | Related to doctoral thesis  Chapters, pages | Case category |
|  |  |  |  |

5. Other publications related to doctoral thesis

|  |  |  |
| --- | --- | --- |
| Thesis title | Journal/academic conference name  (year, number of pages) | Related to doctoral thesis  number of chapters, pages |
|  |  |  |

6. Review results:

* Comply with regulations
* Not in compliance with regulations

illustrate:

Student signature:

Thesis oral examination committee members (on-campus members):

Supervising Professor: ,

the doctoral program (group) :

director: 103/3/18

**Doctoral Program Management Group of Yuanzhi University School of Management**

**Letter of Intention to Select Courses**

Date of filling in the form: Year moon day

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| student name |  | Student number | |  |
| grade |  | field of study | |  |
| Courses to be taken | | | | |
| Research  analyze  method  ( 1 course ) | Course number | | Course name | |
|  | |  | |
|  | |  | |
| Elective  course  ( 6 courses ) | Course number | | Course name | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |
|  | |  | |

Signature of the supervising professor (tutor):

Head teacher’s signature:

103/3/18

**Doctoral Program at Yuanze University School of Management**

**Journal/Seminar Approval Application Form**

Application date: \_\_\_\_\_ semester of \_\_\_\_ academic year \_\_\_\_ month \_\_\_\_ day

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student number |  | Name | |  | major |  | Contact number |  |
| Journal name | | | | | | Please check the verification result (check by the convener) | | |
|  | | | | | | Whether it is " other English-language journals with anonymous censorship "   * yes   □ 3 o'clock  □ 4 o'clock   * no | | |
| The review results will be approved by the class meeting. After your submission is accepted, please attach the following documents and submit them to the doctoral program office. | | | | | | 1. Copy of document proving acceptance of the paper (e-mail)  2. A copy or electronic file of the abstract of the published paper or the full text of the paper. | | |
| Seminar name | | | | | | Please check the review result (check by the convener) | | |
|  | | | | | | Whether it is "other international or domestic academic seminars "   * yes   □ 1 o'clock  □ 2 o'clock   * no | | |
| The review results have been approved by the class meeting. After the publication is completed, please attach the following documents and submit them to the doctoral class office. | | | | | | 1.International conference schedule and related information  2. Copy of electronic ticket or boarding pass or registration fee receipt  3. Documents proving acceptance of the paper e\_mail  4. The cover of the thesis collection and the abstract of the published paper or a copy of the full text of the paper (papers are limited to those completed in China but not yet published) | | |
| Applicant’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Supervising professor | | | Convener of each group | | | | head teacher | |
|  | | |  | | | |  | |

103/09/24

Yuan Ze University School of Management Doctoral class

Seminar Paper Graduation Research Points Application Form

Student number Name Group Applicant's signature

|  |  |
| --- | --- |
| Seminar name  (year, month, day) |  |
| Thesis title |  |
| Co-authored doctoral student gives up signature on graduation research points | \* **Only one doctoral student can count** a co-authored seminar paper as graduation research points , and other doctoral students must give up the right to count the paper as graduation research points.  Signature of co-author |
| Signature of advisor |  |

104/01/14

Doctoral Program at Yuanze University School of Management

Application form for terminating the mentoring relationship between the student and the advisor

□ I express my gratitude to the graduate students I supervise File an application for termination of guidance.

□ My opinion about the supervisor File an application for termination of guidance.

Specific instructions:

Note: Specific supporting information needs to be attached

Graduate student signature: day Expect: Year moon day

Signature of the supervisor: day Expect: Year moon day

Signature of doctoral class teacher : day Expect: Year moon day

Signature of the Dean of the School of Management : day Expect: Year moon day

※After this application is approved by the doctoral class meeting , both parties will be notified by email .

111/6/2